

DE Advokatbyrå

PRIVACY POLICY FOR DE ADVOKATBYRÅ AB

Information concerning DE Advokatbyrå's processing of personal data in connection with client engagements and business contacts.

DE Advokatbyrå safeguards personal privacy and is thus always careful to protect personal data in an appropriate manner and to comply with all applicable regulatory frameworks governing the processing of personal data. Set forth below is a description of how personal data are processed by us in connection with client engagements and other business contacts.

1. COLLECTION OF PERSONAL DATA

We collect and process personal data when we receive inquiries concerning client engagements and when we obtain, perform and administer such engagements. The same applies in relation to our suppliers and other co operating partners.

There is no obligation to disclose personal data to us although if such does not occur we may be prevented from accepting an engagement or entering into a supply or co operation agreement since, in such event, we cannot perform the requisite conflict of interest and background checks. In certain cases, we have an obligation to verify the information which is disclosed and in such cases we may procure information from private or public registers as well as from other external sources. In addition, we may collect and process personal data in conjunction with registration for our newsletters or seminars, and in connection with other business contacts.

2. PROCESSING OF PERSONAL DATA

The personal data are processed by us in order to be able to perform conflict of interest and background checks, to perform and administer engagements and other contractual obligations, and to safeguard our clients' interests as well as for accounting and invoicing purposes. The personal data are also processed in order to maintain contacts with our clients, suppliers and co operating partners, marketing analyses, statistical purposes, risk management, sending newsletters, invitations to seminars and for marketing purposes. We process the personal data in order to perform contracts, legal obligations and tasks in the public interest.

Since we have a legitimate interest in being able to maintain business contacts and develop and market our business, we also process the personal data by virtue of a balance in interests.

We will not disclose personal data to any third parties, with the exception of: (i) following a separate agreement with you; (ii) in the event it is necessary to protect our client's rights within the scope of a certain engagement; (iii) where it is necessary in order for us to perform a statutory obligation or to comply with decisions of any public authority or decision of a court; or (iv) in the event we engage third party suppliers which provide IT or administrative services on our behalf.

The personal data may be disclosed to courts, public authorities, counterparties and counterparty's counsel where such is necessary in order to perform an engagement.

3. STORAGE OF PERSONAL DATA

We save personal data in accordance with the obligations which we have according to law and the Code of Conduct of the Swedish Bar Association (in the latter case for a period of ten years from the date on which the engagement was completed or such longer period as is required due to the nature of the engagement or the client relationship). Contact information is saved during such time as is necessary in order to maintain a business relationship with you or the company or the organization which you represent. You are entitled to deregister from newsletters or suchlike at any time and in such event your personal data will no longer be saved for such purposes.

4. RIGHTS

Subject to certain statutory exceptions, you are entitled to request information concerning your personal data that we process and how this is used. You can also request that personal data concerning you is rectified if such is inaccurate. In accordance with applicable legislation, you are also entitled to request that your personal data is erased, that the processing of your personal data is limited or to object to the processing of your personal data. Under certain preconditions, you can also request to have your personal data transferred in electronic form.

5. CONTACT INFORMATION

If you have any questions, complaints or wish to exercise your rights, you can contact us at info@deabadvokat.se or at the office address below. If you are dissatisfied with our processing, you can also turn to the Swedish Data Inspection Board.

The controller is DE Advokatbyrå AB, Swedish Companies Registration Office's registration number 559263-4512, www.deabadvokat.se, Offices: Kungsportsavenyen 21, 411 36 Göteborg.